



## Hoi An Kayak Center

### VACANCY

# Kayak Instructor

## Reports to the General Manager

The Hoi An Kayak Center is the leading kayak tour operator of Hoi An and ranks in the top 10 of activities in Hoi An in Tripadvisor.

The Hoi An Kayak Center (HAKC) is seeking for 2 applications joining our growing team. If you love the great outdoors, meeting new people and showing off Hoi An, then please apply by sending your CV to [info@hoiankayak.com](mailto:info@hoiankayak.com) or call for more information to 090-8038330.

The kayak instructor position offers a suitable salary with incentives designed to share the organisations success. It is a full time job with 5,5 days per week or equivalent. A flexible start time is available for successful applicants although an immediate start is preferred.

### **About the position**

Customer Relations: you will be involved throughout the full process from first contact to the kayaking experience. You will uphold the HAKC's highest proven track record in being able to provide an enjoyable and rewarding experience.

Guiding Tours With Flexible Hours: as part of a growing team you will be required to lead guests on a variety of tours including solo paddlers and large groups. You will be required to work flexible hours with some days commencing before the popular sunrise paddle and others concluding after sunset. You will regularly work Saturdays and Sundays with midweek "weekends".

Fleet Management: before and after each paddle you will be responsible for ensuring all equipment is in working order, in its rightful place and ready for use. You will maintain existing kayaks, canoes and equipment at its current high quality.

Marketing: using both direct and indirect methods you will seek to promote the kayaking experience. This will include producing promotional material, managing social media accounts and the website ([www.hoiankayak.com](http://www.hoiankayak.com)), responding to inquiries online, via phone and in person, meeting with booking agents and other stakeholders to promote the services. You will also pro-actively approach potential customers.

## **Essential Criteria**

- Strong fitness and swimming ability
- First Aid Certificate and/or surf rescue qualifications
- Fluent in English
- A warm and friendly demeanour with the confidence to quickly develop relationships
- Tourism experience
- Experience in sales and marketing

## **Preferred Criteria**

- Ability to Speak Vietnamese
- Speak tourism appropriate languages (French, German, Dutch, Chinese, Japanese, etcetera)
- Experience working in Vietnam or other multicultural environments
- Photography and filming experience

## **Remuneration**

Remuneration will be based on a basic salary and an hourly guiding fee. The successful applicant should expect a total payment of around 6,000,000 per month with room to grow to VND 10.000.000 or even more.

## **Contact**

Apply by sending your CV by e-mail to [info@hoiankayak.com](mailto:info@hoiankayak.com) or call for more information to 090-80 38330.